

Leasing Outline for Corner Market



In order to give you an idea of the process involved in leasing space at Corner Market, here are some guidelines. These will help you with your expectations about what items and deliverables are necessary to get your business up and going.

Business plan

Our leasing agent will work with your business plan to evaluate the site you are considering and find the right “fit” for you at Corner Market.

Marketing material

For existing businesses, your marketing brochures, sales tools, ads and any other marketing you currently use at your present location will give us a better idea about your business.

Define your requirements

This list will help the leasing agent match your requirements with our available space.

How much square footage will you require?

Corner Market has many options to meet your square footage requirements. Some spaces can be expanded or decreased in size to fit your needs.

Space planning and architectural evaluation

We can help you find a good resource to assist with this planning, and we will give you ideas on what works for your business type. Your needs will be matched with our architectural codes to come up with the best solution.

Tenant application

This application will go to Corner Market for review.

Personal financial statements and credit information

These items are a necessary part of the process for approving your lease.

Letter of intent/proposal of terms

When all other items are satisfied, our goal is to enter into the letter of intent stage where details are refined.

Lease review and signing

Our goal is to get you up and running at Corner Market.



CORNER MARKET

LEASE APPLICATION FORM

Company Name: _____

Person Applying: _____

Business Tax I.D.#: _____ Social Security #: _____

Phone Number: _____ Email Address: _____

Current Address: _____

_____ Corporation _____ Partnership _____ Individual

Type, State and Date of Incorporation: _____

Name(s) of Principal(s)	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name and Title of person executing the lease: _____

BANK REFERENCE:

Account #: _____ Savings: _____

Name of Bank: _____ Branch Name: _____

Contact Name: _____ Phone #: _____

LANDLORD REFERENCE:

Current Landlord: _____

Contact: _____ Phone #: _____

Number of Years at Location: _____

Comments: _____

FINANCIAL DATA:

Corporate Financial Statement: Attached _____ Year _____ N/A _____

Personal Financial Statement: Attached _____ Year _____ N/A _____

Business Financial Statement: Attached _____ Year _____ N/A _____

BUSINESS/PERSONAL REFERENCES

Name	Address	Phone#
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you or the company ever declared bankruptcy?: Yes _____ No _____

I certify that all the information on this form is true and correct. In addition, I hereby authorize Corner Market, LLC, to verify the information provided herein, and to request additional financial information through a credit reporting service.

Signed: _____ Date: _____

Name Printed: _____ Title: _____

Please remit to: Faye Phillips, CCIM, CPM faye@cornermarketconyers.com 770.922.2794